"Veolia Energy Varna"	Administration Department	**IT Site Lead**	**14/2026**

❶ MAIN RESPONSIBILITIES

- Oversee the daily IT health of the Veolia Energy Varna site. While external vendors may handle basic requests, you will provide hands-on, high-level support for local IT infrastructure (user computers, servers, Google Workspace, local network infrastructure, printers and other systems).
- Lead, coordinate and execute local IT projects and manage systems in the company, aligning closely with the IS&T Manager and vendors to ensure projects meet corporate goals, budgets and timelines.
- Participate in the decision making process in the company with the business process owners and set the IT strategy of the company. Prepare a long term IT plan and budget.
- Support process owners in implementing and upgrading IT tools and/or implementing digital solutions to increase efficiency.
- Ensure robust cybersecurity measures and data protection protocols are strictly implemented to safeguard company information. Adhere to - Veolia global IS&T group requirements for cybersecurity and other security regulations. Act as the first responder for local security incidents.
- Act as the primary local IT point of contact for Veolia Energy Varna. - Manage relationships with local IT vendors and service providers overseeing their performance to ensure top-tier IT services and infrastructure delivery.
- Manage local user access via Active Directory and oversee Google Workspace user management, ensuring proper onboarding, offboarding and local security compliance.
- Take full responsibility for local IT asset management, maintaining an accurate and strict inventory of all office hardware and IT equipment across the site.

❷ QUALIFICATION / EXPERIENCE

- Higher technical education in Information Technology, Computer Science, Cybersecurity, or a relevant field;
- 3+ years of work experience.

❸ KEY BEHAVIOURAL SKILLS

- Good understanding of corporate IT security fundamentals, vulnerability management, zero-trust concepts and secure network architectures;
- Experience combining IT Project Coordination, IT Operations or System Administration;
- Excellent hands-on troubleshooting skills across Windows environments, Active Directory, Google Workspace and core networking (TCP/IP, routing, switching, firewalls);

- Prior experience or exposure to Operational Technology (OT), SCADA systems, or industrial manufacturing environments is considered an advantage.

❹ HOW TO APPLY

Apply at: talent@veolia.com

*We will contact you if the application meets the requirements and is approved following document screening.

** All applications will be treated with full confidentiality. Veolia collects and processes candidates' personal data in accordance with the Personal Data Protection Act and EU Regulation 2016/679 for recruitment purposes.

*** As an inclusive company, Veolia is committed to diversity and ensuring equal opportunities for all candidates, without discrimination.

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